

**English Translation of Original Act of KUET in Bengali**

**Khulna University of Engineering & Technology  
Bangladesh**

Registered No. D A-1

**Bangladesh (Monogram) Gazette**  
Additional Copy  
**Published by authority**

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**Monday, August 25, 2003**

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People's Republic of Bangladesh

**Ministry of Education**

**Notification**

Date, 9<sup>th</sup> Bhadro 1410/24<sup>th</sup> August 2003

S.R.O. No. 254-Act/2003. The Government has decided to affect the act on 17<sup>th</sup> Bhadro, 1410 in Bangla as 1<sup>st</sup> September, 2003 in English by the power given in the Act of Khulna University of Engineering & Technology Act (Act No. 33 of 2003) as per Art. 1 and sub-art. (2).

Ordered by the President

Muhammad Shahidul Alam  
Secretary

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## **Bangladesh (Monogram) Gazette**

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**Saturday, July 19, 2003**

**Bangladesh National Parliament**  
Dhaka, 4<sup>th</sup> Shrabon, 1410/19<sup>th</sup> July 2003

The following ordinance passed in the parliament of Bangladesh was signed by The President on 4<sup>th</sup> Shrabon, 1410 accordingly 19<sup>th</sup> July 2003 and by this, the act is published to inform the people: -

Ordinance No. 33 of 2003

This act is made to establish a University named as **Khulna University of Engineering & Technology** by upgrading and converting **Bangladesh Institute of Technology, Khulna** to keep harmony and equality and to create and expand the scope of national level's higher study, research and modern academic atmosphere to elevate to International level in the various areas of Engineering and Technology.

Since to maintain the harmony and equality in the various areas of Engineering and Technology, and to create and expand the scope if national level's higher study, research and modern academic atmosphere to elevate to International level in the various areas of Engineering and Technology, it is necessary to establish a University named as **Khulna University of Engineering & Technology** by upgrading and converting **Bangladesh Institute of Technology, Khulna**.

For this reason, the following acts are made: -

1. **Short title and commencement: - (1)** this ordinance is called as **Khulna University of Engineering & Technology Ordinance, 2003**

(2) This ordinance will be enforced from the date, which is fixed by the Government by publishing a Government Gazette notification.

2. **Definition: -** If there is nothing against the Subject or relevant to it, than in this Law

- (a) "Faculty " means Faculty of the University
- (b) "Finance Committee " means Finance committee of the University
- (c) "Institute" means any Institute which is situated and approved by any University

- (d) "Academic council" means the Academic council of the University
- (e) "Authority" means any Authority that mentioned by the rule of 17
- (f) "Committee" means the Committee of the University
- (g) "Officers" means the Officers of the University
- (h) "Staff" means the Staff of the University
- (i) "Chancellor" means the Chancellor of the University
- (j) "Student" means the Students who get admission in the regular academic activities
- (k) "Hall" means the Dormitory of the students under the management of the authority
- (l) For living and for organized academic activities.
- (m) "Dean" means the Dean of the Faculty
- (n) "Decision" means the Statute, the ordinance of the University
- (o) "Provost" means the Chief of any Hall
- (p) "Planning & Development Committee " means the Committee of the Planning & Development of the University
- (q) "Examination Controller" means the Examination Controller of the University
- (r) "Department" means the any Department of the University
- (s) "Department Head" means the Head of any Department
- (t) "University" means Khulna University of Engineering & Technology, which is situated under the rule of 3
- (u) "Vice-Chancellor" means the Vice-Chancellor of the University
- (v) "Grants Commission" means the University Grants commission of Bangladesh which made by the University Grants Commission of Bangladesh Order.1973 (P.O.No.10 of 1973)
- (w) "Register" means the Register of the University
- (x) "Teacher" means the Professors, Associate professor, Assistant professor, Lecture and the teacher who is approved by the University as a teacher
- (y) "Syndicate" means the Syndicate of the University
- (z) "Ordinance" means the Ordinances and the rules of the University, that means the laws made under these ordinances and rules are the ordinance and rules of the University
- (aa) " Association" means any association of the University

3. **University:** - (1) By this law **Bangladesh Institute of Technology**, will be upgrading and converting as the **Khulna University of Engineering & Technology**

(2) Khulna University of Engineering & Technology will be made by the Chancellor, Vice-chancellor, Pro Vice-Chancellor, Syndicate and the Academic Council

(3) University will be a statutory association and it will possess a permanent continuation and a general seal and under this rule of the law it has the right to have the permanent and temporary property. It will also have the right to hold and to transfer the property and it can file a law-suit and other can also file law-suit against it

**4. Power of the University:** - (1) By this rule, the University has power, which are given below. Such as: -

- (a) To offer the courses of graduate and post graduate course about Textile & Leather Engineering and Technology and arrange the necessary things for the development of the knowledge & education.
- (b) To make the curriculum for the Department and the institute
- (c) To make an adjustment among the Department, Faculty and the Institute
- (d) To give the degree and the academic honor to them who will complete the course directed by the University and who will complete the research and must attend the university examination
- (e) To give honorary degrees and other degrees by the system of the constitution.
- (f) To arrange the seminars and courses for the students who are not the direct student of any faculty or Institute of this University and give them certificates and diploma from the University
- (g) In need of the University it can arrange some research activities both in land and abroad
- (h) In need of the University it can create some post, with the permission of the University Grants Commission, of Professor, Associate professor, Assistant professor, Lecturer, Super -newmari professor and Emeritus professor and other necessary post of the Researcher and teacher and also the post of the officers & Staffs and it can appoint persons on these posts by the recommendation of the selection committee
- (i) To build Hall for the students and take proper step to maintain it.
- (j) To give fellowship, scholarship. Present and crest among meritorious students by the ordinance and rule of the University

- (k) To build some Academic museum, Laboratory, Workshop, Department, Faculty and Institute for the development of educational system and research and take proper steps to maintain them
- (l) To take necessary steps for the well-being of the students moral discipline and for the development of the extracurricular activities and take care of their health
- (m) To build discipline among the students and the appointed persons in the classes
- (n) For the benefit of the University and the wide spread of education the University can get subscription & contribution from the persons and from any origination both in land and abroad
- (o) It has the power to make any term and executive it and it can also change the condition of the term and can also cancel the term
- (p) For the development of the education and research it can publish books & journals
- (q) To reach the goal of the University it executive many other things if necessary

**5. The University will be opened for all the students:** - Any one both man and woman with different cast, religion, colour, group can get admitted in this University. Anybody should not show any difference with anyone different in cast, religion and group

**6. Education system of the University:** - (1) All the course and research should be directed by the University or by the Institute and all the lecture & work of the laboratory & workshop will be included to it  
 (2) Every teacher has to teach by the fixed method of the University  
 (3) Which authority will handle the duty of teaching will be directed by the constitution.  
 (4) Text and curriculum will be fixed by the rule of the University

**7. Responsibility of the Grants Commission:** - (1) The grants commission will be made by one or more than one persons and the buildings, halls, laboratories, instruments, substitute institutes and examination, teaching method & other activities which are directed by the University will be visited by this commission

(2) The commission will inform the University about their activities before executes them and in these activities (inspection & appraisal) the representative has the right to participate this activities.

(3) After inspection and appraisal, the grand commission will inform the syndicate about their opinion and suggest them to take necessary steps and the syndicate will submit their report to the grand commission.

(4) The grand commission will find out the necessity of the university in the education section and on the basis of this necessity the commission will make development planning.

(5) The commission will examine the budget and financial term of the University and will send it to the Government with recommendation.

**8. Officers of the University:** - The University has the following officers. Such as –

- (a) Chancellor
- (b) Vice-Chancellor
- (c) Pro- vice chancellor
- (d) Faculty Dean
- (e) Director of the Institute
- (f) Register
- (g) Departmental Head
- (h) Librarian
- (i) Provost
- (j) Director (student welfare)
- (k) Director (Planning & Development)
- (l) Director (Search & Expansion)
- (m) Comptroller
- (n) Examination controller
- (o) Chief Engineer
- (p) Chief medical officer; &
- (q) The other officers who are declared by the rule of constitution of the University

**9. Chancellor:** - (1) The President of the Government of the Republic of Bangladesh will be the Chancellor of the University

(2) The Chancellor will preside the academic ceremony of convocation that gives the degrees and honorary degrees

But there is a condition that the Chancellor can nominate other person to preside the ceremony if he wishes.

(3) The Chancellor will be the powerful by the power imposed upon him

(4) Every proposal of the honorary degree must have the approval of the Chancellor.

(5) The Chancellor can be inspected any occurrence, and if the report is being send to the syndicate, the syndicate will have to take necessary steps and have to inform about the steps to the Chancellor

(6) If it proved satisfactorily that in the University campus there happens something that will hamper the normal condition of the University, the Chancellor can give some order & direction to control the condition of the University and the teachers, authority, officers, staff will be bound to obey the order and the Vice-chancellor will has to executive the order & direction

**10. Appointment of the Vice-chancellor:** - (1) The Chancellor will select a senior Engineer for four years as the Vice-chancellor who is involved in the Engineering & Research activities:

But there is a condition that no person can be selected more than two times.

(2) What ever the sub-section (1) says, the Chancellor can release the Vice-chancellor from the post without showing any cause.

(3) If the post of the Vice-chancellor is vacant or he is on vacation or absent or ill or he will unable to do the duty in that case the Pro-vice chancellor will chair the post until the new Vice-chancellor take the charge.

**11. The power & the duties of the vice-chancellor:**

(1) The vice-chancellor will be the all times chief academic and administrative officer.

- (2) The vice-chancellor will be liable for his activities to the chancellor.
- (3) The vice-chancellor will execute these laws, rules and the constitutions of the university with great trust and will use his power in this respect.
- (4) The vice-chancellor can be present and take part in the council, which is organized by the authority of the committee of the university.
- (5) The vice-chancellor can call the meeting of the syndicates and the academic councils.
- (6) The Vice-chancellor will take necessary steps to execute the decision of the syndicate, finance committee, planning & development committee, and academic committee.
- (7) The Vice-chancellor can visit any faculty, any institute and any department.
- (8) If necessary the Vice-chancellor can transfer his power & responsibilities to some other teacher & officer by the permission of the syndicate
- (9) By the pre-approval of the syndicate the Vice-chancellor can appoint teacher, officer and staff and he can also dismiss & punish them.
- (10) The Vice-chancellor can appoint for six month except the post of the professor, associate professor, register or equivalent, he can also take the necessary steps to make these post regular. Beside this, he can also create some temporary post (not more than six month) by the demand of the Department Head and appoint teacher, officer & staff except those post that mention before.
- (11) The Vice-chancellor can apply his general controlling power over the teacher, officer & over the students.
- (12) The Vice-chancellor will be responsible for the discipline of the academic, administrative and for the discipline of the financial condition.
- (13) While managing the activities, if there occurs any emergency occurrence, the Vice-chancellor thinks that it is necessary to take any emergency steps, he can take any decision and he must inform the legal authority who is related to this term and order them to do necessary things.
- (14) If the Vice-chancellor does not agree with the decision of the authority or organization, he can return it to the next regular meeting of that committee for revision & reconsideration, but after that if that authority or

organization do not agree with him, he can send it to the Chancellor and the decision take by the Chancellor is the final one.

(15) The Vice-chancellor will take the allover responsibility in the execution of the budget that is approved by the University.

(16) The Vice-chancellor will apply his other power that is given to him by the constitution & provision of the University.

**12. Pro-vice chancellor:** - (1) Chancellor, with due condition will select an Engineering academician for the post of the Pro-vice chancellor for four years.

(2) What ever the sub-section (1) says, the Chancellor can dismiss the Pro-vice chancellor without showing any reason.

(3) The Pro-vice chancellor can use his legal power that is given to him by the constitution of the University and by the Vice-chancellor.

**13. Register:** - The register will be the officer of the residence and he-

(a) He will be the secretary of the syndicate and academic council;

(b) He has to take care about all the confidential files, records, wills and the general seal that is given to him by the Vice-chancellor.

(c) He has to take care all the properties of the University, which is given to him by the syndicate in his responsibility.

(d) He has to perform the other duties, which is given to him by the constitution of the University and by the Vice-chancellor.

(e) He has to make conjunction with other faculties Deans about the plane & schedule.

(f) On behalf of the University he has to give & receive all official letters.

(g) He will sign all the term papers except the documents, which are related to finance, on behalf of the University.

**14. Comptroller:** - He has to do the duties that are related to budget and accounts; he has to do other duties, which is given to him by the Vice-chancellor.

**15. Examination controller:** - He will perform all the duties related to the examination; he will also perform the other duties that are given to him by the Vice-chancellor.

**16. The power, responsibility and duties of the other officer:** - The syndicate will fix the system and the duties of the officer by the fixed rules of the constitution about whom there is nothing mentioned in the law.

**17. The authority of the University:** - The University has the following authorities. Such as-

- (a) Syndicate;
- (b) Academic council;
- (c) Faculty;
- (d) Academic committee;
- (e) Financial committee;
- (f) Planning & Development committee;
- (g) Selection committee;
- (h) Student welfare committee;
- (i) Higher education & Research committee; and
- (j) The other committees made by the constitution;

**18. Syndicate:** - (1) The syndicate will be made by the following persons, as-

- (a) The Vice-chancellor, who is also the chairman of it;
- (b) Pro-vice chancellor;
- (c) Two Deans who will be selected by the syndicate by turn;
- (d) Two directors who will be selected by the syndicate by turn;

- (e) One officer approved by the Government and who will be equivalent at least the additional secretary;
- (f) Two representatives selected by the Government from any Science & Technology Institute or any Industry;
- (g) Divisional Commissioner, Khulna;
- (h) Three academicians selected by the Chancellor among them one will be a Engineering academician.
- (i) Chairman, Secondary & Higher secondary education board, Jessore;
- (j) Two Professors (among the University teachers) selected by the academic council;

(2) Any selected person can be placed for two years.

But there is a condition that if his allotted time is over he can do his duty till the newly appointed person takes his charge;

There is also a condition, if any member leaves the post and the institute from where he has been selected, he will be no more the member of the syndicate.

**19. Commission of the syndicate:** - (1) According to the other rules of the constitution, syndicate will make all the activities of the commission.

(2) The meeting of the syndicate will be held on the date, place and time, which is, fix by the Vice-chancellor.

(3) The Vice-chancellor can call a special meeting of the syndicate whenever he feels its necessary.

**20. The power & responsibility of the syndicate:** - (1) The syndicate will be the chief executive organization and according to the power of the Vice-chancellor it will have the general managing & caring power over the University's activities, organizations and its property; it will also put an eye on the execution of the law, constitution of the University.

(2) According to the sub-section (1) without hampering the overall power, it will –

- (a) It will correct and approved the constitution;
- (b) It will consider and take decision about the annul report, annul budget and annul proposed expenditure;

- (c) It will acquire the property, collect the fund and also have the power to control and direct these;
- (d) It will consider the proposal of the finance committee about the financial activities;
- (e) It will decide the size of the general seal and will take care of its use & safety;
- (f) It will submit the full report of the financial requirements of the relevant year to the Grant commission in every year and also give the description of the previous years fund which come from the sources out of the Grant commission;
- (g) It will direct all the fund which is given to the University for special purpose;
- (h) If there is no rule in this law or constitution, it will decide about the appointment, responsibility and the term of the service of the University teachers, officers and other staffs;
- (i) It will accept the will, fund and other transferred permanent & temporary property;
- (j) It will take examination, publish result and give degrees and other academic award to the students who have completed the fix course and also have completed the research according the rule of the constitution;
- (k) According to the power of the Vice-chancellor that is imposed by this law, it will control and direct all the activities related to the law & constitution of the University;
- (l) I will arrange the inspection of the Hall and also give direction to inspect
- (m) According to the law and constitution it will compose the rule of the University;
- (n) According to the constitution and the recommendation of the academic council, it will create the post of the associate professors, lecturers and the post of other teacher and researcher and to the rule of the constitution it will create and demolish or tempo rarely suspend the post of the officers and staffs;
- (o) According to the constitution and the recommendation of the academic council, it will create the post of the professors & associate professors and also create the new departments & make opportunity for the education and research by the pre-approval of the Grant commission;

- (p) According to the constitution and the recommendation of the academic council, it will suspend and demolish any department of institution;
- (q) According to the constitution and the recommendation of the academic council, it will approve a sagacious person as a teacher in the University;
- (r) The term fixed by the regulation and according to the recommendation of the Vice-chancellor and also about the appointment of the various posts It will imposed its power upon any person or authority;
- (s) According to the constitution and the recommendation of the academic council, it will create new courses, workshops, advanced education centers, inter divisional & inter institutional new courses and research activities and also will cancel the old activities;
- (t) According to the constitution and the recommendation of the academic council, it will appoint and make the terms of the service of the University teachers and other officers & staffs except the post of the Vice-chancellor and Pro-vice chancellor and it will also take necessary step to fill the permanently vacant post;
- (u) It will give award to the teacher or scholar for his outstanding performance;
- (v) It will consider and approve the University budget by making balance between the granted money from the Grant commission and the money from its own source;
- (w) It will direct all the treasury fund of the University that is given to the University for general or special purposes;
- (x) It will workout all the powers and duties imposed upon it by the law and constitution;
- (y) It will use all the power that is not given to the other authority;

**21. Academic council:** - (1) Academic council will be made by the following members, such as-

- (a) Vice-chancellor, who is also its chairman;
- (b) Pro-vice chancellor;
- (c) All Dean;
- (d) All department Head;
- (e) Directors of the Institutions;
- (f) Director (student welfare);

- (g) Director (research & development);
- (h) All the professors and associate professors of the University;
- (i) Librarian of the University;
- (j) President, Institution of the Engineers, Bangladesh (IEB);
- (k) One teacher from the Bangladesh University of Engineering and Technology who is selected by the Vice-chancellor of (BUET);
- (l) One teacher from Khulna University selected by the Vice-chancellor of that University;
- (m) Two distinguished person selected by the Chancellor from the research organization and from the higher education Centre;
- (n) Examination controller;
- (o) Registrar;

(2) Any member selected by the academic council can be placed for three years:

But there is a term that if his allotted time is over he can do his duty till the newly appointed person take his charge;

There is also a term, if any member leaves the post and the institute from where he has been selected, he will be no more the member of the syndicate.

**22. The power and responsibility of the academic council:** - (1) The academic council will be the chief educational organization of the University and according to this law, constitution and the rule of the University it will fix the aim & motive of the University's academic activities and will make the plan for the academic calendar and execute it, it will also maintain the status of the education, training & improvement of the examination and also be responsible for all these activities and it has the overall controlling & caring power upon all things;

(2) According to this law and constitution and the power given by the Vice-chancellor & syndicate, it will compose the regulation for the development of the status of the education, syllabus, teaching and examination;

(3) Under the sub-section it is mentioned that the academic council has the following power also-

- (a) It will suggest the syndicate about the overall education;
- (b) It will submit proposal to the syndicate about rule and regulation of education;
- (c) It will ask report from the persons who are involved in the research and will recommend about it to the syndicate;
- (d) It will submit proposal to the syndicate about the formation of the committee of the department & academy;
- (e) It will take necessary steps to develop the condition of the teaching and research;
- (f) By the permission of the syndicate and the recommendation of the faculty it will make limit to all the exam paper, course curriculum, syllabus, teaching and research:

But there is a condition, that the academic council will accept the recommendation of the faculty and refinement and will disapprove or return it and also will send these to the faculty for change development or correction;

- (g) If any candidate propose for the thesis for the degree of PhD it will take decision by the constitution (if there any);
- (h) If the examination of the other Universities are equivalent to this University it will give them the same status;
- (i) It will give suggestion to the syndicate on the proposal of the development of the teaching and research;
- (j) It will make the rules & regulations about the use of the books of the library and also take the proper steps to manage the library activities properly;
- (k) It will recommend about the development of the research and will suggest the syndicate about the topics related to the education that are send to it;
- (l) It will create new faculty and will send the proposal for the consideration of the syndicate to start new topics in any faculty, research institution and museum;
- (m) It will consider the proposal about the creation, demolish or the suspend of the post of the professor, associate professor, assistant professor, lecturer, other teacher or the researcher, and will also give recommendation about this to the syndicate;
- (n) It will suggest the syndicate to make rule for the presentation of the degrees, certificates, diplomas,

fellowships, scholarships, stipends and crests and will also recommend to give these honor for the proper persons;

- (o) It will propose the syndicate about the rules & regulations of the development of the teachers teaching capacity and their training and take necessary steps about their fellowship and training;
- (p) By the recommendation of the committees related to this, it will fix the courses and the syllabuses and permit the panel of the examiners for every examination, and will approve the proposal of the subject of the research degree;
- (q) It will take decision about the student or candidate's course exemption;
- (r) It will make rules & regulations for the development of the condition and status of the various departments & faculties and will take decision about the contact & the participation in the other foreign Universities institutions & research of higher education; and
- (s) It will take necessary steps for the admission of the students in various department, and also fix the term & condition and the ability of the admission, and also take necessary steps for the examination test;

(4) It will do his other educational duties & use his powers, which are given by syndicate and by the constitution of the academic council.

**23. Faculty:** - (1) According to the recommendation of the academic council and the permission of the syndicate a faculty is made by some fixed departments;

(2) Every faculty will direct the educational activities and research work in a particular department by the rules of the University and the constitution, which are controlled by the academic council.

(3) The formation, the power, and the activities of the faculty are directed by the constitution and the rules of the University;

(4) Every faculty has a Dean who is under the control of the Vice-chancellor is responsible for the constitution of the faculty, the rules and regulations of the University;

(5) A Dean is selected by the seniority of the departments of a faculty and the syndicate selects him for two years.

**24. Institute:** - (1) It will build one or more than one institution as the part of the University for the higher study & research activities for the requirement of the University by the fixed system of the constitution.

(2) To direct each Institution there will be a director with different boards of governor who are selected by the constitution.

**25. Department:** - (1) All the teachers of a subject of a University will make a department.

(2) Among the department's professors the Vice-chancellor will select one for two years as the Department Head according to the seniority.

(3) If there is no professor in the department, the Vice-chancellor will select one as a Head by turn among the three associate professors according to their seniority:

But there is a condition that no one could be a Head of the department who is below associate Professor:

There is also a condition that if there is no associate Professor is available in that case the most senior teacher could be the Head.

(4) Under the general care of the Vice-chancellor and with assistance of other teachers of the department the Head will be responsible for the activities and planning related to the department.

(5) The Head will be responsible for the teaching, research organization and the direction as he is directed time by time by the academic council and Vice-chancellor.

(6) According to the rules & constitution the department Head will use his power and do his duties by his fix power.

**26. Academic committee:** - Every Department will have an academic committee made by the constitution.

**27. Fund of the University:** - (1) Every University has a fund and in this fund the following money will be deposited, such as-

- (a) The grant given by the Government & the Grant commission;
- (b) The fees & wages given by the students;
- (c) The grant given by the former students;
- (d) Trust fund or endowment fund;
- (e) The fund derived by the property & the income of the University;
- (f) The fund derived from the other funds of the University;
- (g) The grant from any foreign organization by the pre-  
permission of the Government;

- (h) The grant from any local authority, any institution, any company or any individual person;
- (i) The loan of the University; and
- (j) The income & profit from the investment of the University money.

(2) This money will be deposit in favor of the University in any listed bank approved by the University, and this money will be derived from the bank by the fixed rules & regulations of the University.

(3) From this fund all the expenditure of the University will be work out.

(4) The money from the fund of the University will be invested in the sector permitted by the syndicate.

**28. Financial committee:** - (1) The financial committee will be made by the following members, such as-

- (a) Vice-chancellor, who is also its chairman;
- (b) Pro-vice chancellor;
- (c) Register;
- (d) Two teachers selected by the academic council;
- (e) One syndicate member selected by the syndicate and who is also not on the service in the University;
- (f) One person selected by the Government who is a planner or a economist; and
- (g) The comptroller who is also its secretary member.

(2) Any selected member of the financial committee will be placed for the post for three years:

But there is a condition that if his allotted time is over he can do his duty till the newly appointed person takes his charge.

**29. The power & responsibility of the financial committee:** - Financial committee –

- (a) It will take care of the income and the expenditure of the University;
- (b) It will Investigate the annual budget and will give suggestion about it to the syndicate;

- (c) IT will suggest the syndicate about the money & fund, property and accounts and about all the subjects related to it;
- (d) It will do all other duties fixed by the constitution and directed by the Vice-chancellor or syndicate.

**30. Planning & development committee:** - The University will have a planning & development committee and it will be made by the following members; such as-

- (a) Vice-chancellor who is also its chairman;
- (b) Pro-vice chancellor;
- (c) One Dean selected by turn by the Vice-chancellor;
- (d) One syndicate member selected by the syndicate and who is also not on the service in the University;
- (e) One Professor selected by the academic council;
- (f) One Engineer selected by the Government who is not below the post of the superintendent Engineer in Public Works Department;
- (g) One Architecture or one Planner selected by the Government;
- (h) Chief Engineer; and
- (i) Director (planning & development), who is also its secretary member.

(2) Any selected member of the Planning & Development committee will be placed for the post for three years:

But there is a condition that if his allotted time is over he can do his duty till the newly appointed person takes his charge.

(3) Planning & Development committee will be the chief planning organization of the University and it will also make plans which are related to the aim of the University for the development of the University and evaluate it.

(4) It will do all other duties fixed by the constitution and directed by the Vice-chancellor or syndicate.

**31. Selection committee:** - (1) There will be a selection committee for the appointment and the recommendation of the teacher, officer and staffs.

(2) The formation & the duties of the committee will be fixed by the constitution.

**32. Students discipline committee:** -(1) there will be a students discipline committee.

(2) The formation, power & the duties of the committee will be fixed by the constitution.

**33. The other authorities of the University:** - The formation & the duties of the other authorities will be fixed by the constitution and the authorities must be announced by the constitution.

**34. Teacher of the University:** - (1) All the University teacher will be appointed as the full time teacher:

But there is a condition that the Vice-chancellor can appoint some part time teacher for the benefit of the educational activities.

(2) The University Teachers-

- (a) Will teach the student by giving lecture, tutorial, discussion, seminar and practical workshop;
- (b) Will direct and supervise the research;
- (c) Will contact with the students personally, will give direction and supervise their activities;
- (d) Will assist the authority of the University or the Faculty's various activities such as- making syllabus, schedule, and course and fixing the necessary things about examination, evaluating the answer paper & thesis, also assist in library, laboratory and other Curriculum & extra Curriculum;
- (e) Will be work as a consultant by the permission of the Vice-chancellor;
- (f) Will do the duties given & fixed by the constitution and Vice-chancellor, Deans & Department Heads;

**35. Statute:** -According to this law, the rules will be made about the following or any other subjects, such as-

- (a) Will make the duty & the power of the Vice-chancellor;
- (b) Will make the duty & the power of the Pro-vice chancellor;
- (c) Will introduce the honorary chair in respect of the well-known person both in land & abroad in Science & Education.
- (d) Will give honorary degrees or other honor;
- (e) Will give fellowship, scholarship, stipend, reward and medal;

- (f) Will make the method of the research;
- (g) Will give Diploma & certificates;
- (h) Will fix the teacher panel;
- (i) Will fix the courses & syllabuses;
- (j) Will fix the post, power, duty, terms of the work of the Teachers and officers of the University;
- (k) Will make the fund for the pension, group insurance, welfare & provident fund for the teachers, officers and staffs;
- (l) Will make rules about the creation, demolition and the suspension of the post of the teacher & researchers;
- (m) Will make rule for the building of the new department or institution, for the suspension and the abolition and will create the new scope for the education & research;
- (n) Will fix aim & motive of the academic council;
- (o) Will decide the topic of the thesis for the Doctorate degree;
- (p) Will fix the formation, power and duty of the Faculty;
- (q) Will fix the formation and the duty of the selection committee;
- (r) Will make the rules for the admission & examination of the various courses in graduate & post graduate level;
- (s) Will make rule for the formation of the committee;
- (t) Will fix the subjects which will be under it;

**36. Composing of the Statute:** - (1) According to this rule the syndicate will compose, correct & cancel the constitution.

(2) By the explanation of the list the first constitution will not be changed or canceled by the permission of the Chancellor.

(3) All the rules of the syndicate will have to be submitted to the Chancellor for the permission.

(4) After receiving any proposal for the approval, the Chancellor can return the constitution or any rule of the constitution or any change made by the Chancellor, to the syndicate for the reconsideration but the syndicate if again send this constitution with re-correction or not to the Chancellor, it will automatically be approved with in 30 days from the day sending it:

But there is a condition that the constitution dealing with the terms of the service of the teachers, officers and staffs has to be sent to the Chancellor, but it is not necessary to have the approval of the Chancellor on it;

(5) Without the approval of the Chancellor no statute of the syndicate will be called legal.

**37. Provisions of the University:** - According to this law & the provision of the constitution any rule will be made by the University provision about the following or any other subjects, such as-

- (a) It will fix the power & duty of the Vice-chancellor;
- (b) It will fix the power the duty & of the Pro-vice chancellor;
- (c) It will arrange the admission & make the list of the students;
- (d) It will compose the course & syllabus of the degree, diploma or certificate of the University;
- (e) It will fix the rules for the participation in the degree, diploma or certificate courses and also fix the qualification for degrees, certificates & diplomas;
- (f) It will fix the systems to direct the teaching, tutorial class, research & workshop;
- (g) It will also fix the condition of living of the students and the rule of their discipline & behavior;
- (h) It will fix the collectable fees for the admission in degree, certificate & diploma courses and for the syllabus & examination of the University;
- (i) It will fix the formation & power and duty of the various permanent committees;
- (j) It will fix the system of teaching and taking examination;
- (k) It will fix the formation, power and the duty of the faculties of the University;
- (l) It will introduce the fellowship, scholarship or stipend, presentation and medal;
- (m) It will fix the formation, power, duty & responsibility of the various organization of the University;
- (n) Administer the Hall; and
- (o) Other subjects which are under the rule of the University law & constitution;

**38. Composing the rules of the University:** - the syndicate will compose the rules of the University:

But there is a condition that no rule of the University will be made with out the recommendation of the academic council about the following subjects, such as-

- (a) Situation of the education department;
- (b) The registration of the University students;
- (c) The balance of the examination directed by the other Universities & Institutions;
- (d) The terms & conditions of the living of the students in the Hall;
- (e) Direction of the examination;
- (f) Introduction of the fellowship and stipend;
- (g) To fix and compose the syllabus of all the degrees, diplomas & certificates offered by the University;
- (h) To enlist the students and take admission;
- (i) To fix the qualification of the students to get admission and the participation in examination & courses of the degrees, diplomas and certificates;

**39. Regulations:** - (1) The authority of the University and the other organization will make regulations for the following topics with the collaboration of the University's statute, law and constitution, such as-

- (a) It will fix the necessary number of the members for the quorum and will also fix the imitating rules & activities obeyed by their own meetings;
- (b) According to this law, constitution or the rules of the University which is fixed by the regulation will make rules upon all the subjects; and
- (c) It will compose the rules about the other subjects which are related to the authority but not related with this law, constitution or the regulation of the University;

(2) It will give notice to the members of the related authorities or organizations of the University about the date & the subject of the meetings, and also will make regulations about the protection of the records of the proceeding;

(3) The syndicate can order any authority to correct or cancel any regulation made by them and that authority bound to obey the order of the syndicate;

But there is a condition that if any authority or organization of the University is disagreed with the order they can appeal about it to the Chancellor and the decision given by the Chancellor is the final one;

**40. Accommodation:** - Every students of the University will have to live the place and under the condition that is fixed by the University.

**41. Hall:** - The Hall will be directed by the rules of the University.

**42. Admission in the courses of the University:** - (1) According to this law and constitution, the admission of the students in various courses of graduate & post graduate classes will be directed by the committee made by the academic council in this purpose;

(2) Any student who is not passed the Higher Secondary School Certificate or relevant to it under any Secondary & Higher secondary education boards or other Institutions approved by the Government or the in abroad student who is not passed the examination relevant to the Higher Secondary School Certificate and who has not also the qualities required for, will not be qualified to get admission in any course in the University.

(3) The rules under which the students are getting admission in the courses in degrees, diplomas, certificates and post graduate classes will be fixed by the constitution and rule of the University.

(4) In order to get admission in any course for the degree, the University can give approval to the other Universities degrees as equivalent degrees of this University or it can also give the approval to the other examination as equivalent to the Higher Secondary School Certificate except the examinations of the Secondary & Higher Secondary School education boards or the other recognized Universities.

(5) The admission of the student will must be canceled who got admission on the basis of the false information after proving it.

(6) If any student accused by the recognized court for the stumbling of morality, in that case his admission will be canceled.

**43. Examination:** - (1) According to this law and constitution and the recommendation of the academic council, the syndicate will fix the system of the examination of various courses, such as graduate, post graduate etc.

(2) The examination controller who is under the general control of the Vice-chancellor will arrange all the necessary things for the direction of the examination.

(3) The academic council will appoint the Examination committees and its formation; power and activities will be made by the rules of the University.

(4) If any examiner is unable to do his duty for any reason, the Vice-chancellor will appoint another person to the post.

**44. The condition of the service:** - (1) Every salaried teacher, officer & staff of the University will be appointed on the basis of the written condition and the condition paper will be kept by the register and every employee has to be given a copy of it.

(2) All the teacher, officer & staff of the University will do their duties with honesty & great devotion and will be righteous and neutral about his responsibilities.

(3) If it is not clearly explain of the other things in the condition of the service, than all the teacher, officer & staff are granted as full time employee.

(4) The teacher, officer & staff or the University will not be engaged in any activities that goes against the University or the organization of it.

(5) The condition of the teacher, officer & staff will be made with out hampering the personal political opinion, But the person will not preach his opinion and also will not engaged himself with any political organization.

(6) If any salaried teacher, officer & staff wished to be a candidate for the Parliament member or any post of the local government, he must submit his resignation letter before submitting his nomination paper.

(7) The conditions of the service must be made with out hampering their (teacher, officer & staff) other civic right and there must be a balance with the aim & motive of the University.

(8) The teacher, officer, & staff will be punished or dismissed if they neglect their duties, stumbling of morality or unable to the duties by the fixed rules & systems of the constitution of the University.

But there is a condition that the accused person will not be dismissed until any audit committee audit the complaint against him or until give him the scope to self-defense in personally or by representative.

**45. Annual report:** - The annual report of the University will be made by the direction of the syndicate and it will be submitted to the Government by the Grant commission.

**46. Annual budget:** - (1) The annual budget & balance sheet of the University will prepared by the direction of the syndicate and will be examined by the authority of the Grant commission.

(2) Annual budget, and the copy of the audit manual will be submitted to the Government by the Grant commission.

**47. The rules & regulations for the membership of the authority:** - Any person will not be able to be a member of the University or Institution, or occupying a post of any authority of the University or Institution, if he-

- (a) Is insane, deaf, dumb or is unable to do his duty;
- (b) Is announced as a bankrupt and still not out of the charge;
- (c) Is accused by the recognized court for the stumbling of morality;

**48. The disagreement of the formation of the Organization or Authority:** - If there raise any question about the membership of any authority or organization of the University, and there is nothing in the constitution, or rule, in that case it must be sent to the Chancellor and the decision made by the Chancellor is the final one.

**49. Formation of the committee:** - According to this law and constitution, if any authority is given the power to make a committee and there is no other rule in that case the member or the other persons fixed by the authority will make the committee.

**50. Fulfillment of the unexpectedly created post:** - If the post of a person is unexpectedly vacates who is not a member in virtue of the position of any authority, institute or organization of the University, in that case the person or authority who appoint that member will fulfill the post as early as possible, and the person who is replaced the post will be the member of that authority or organization till the rest of the period of the previous person.

**51. Legality of the activities, etc.:** -

**52. The decision of the Chancellor on the controversial topics:** - if there arise any controversy among the teacher or University on any subject or term on which there is nothing explain clearly in the law or constitution, in that case, they can send their request in written for the decision by the Vice-chancellor to the Chancellor for decision and the decision of the Chancellor about it is the final one.

**53. Pension & Provident fund:** - According to the law and condition, the University will give its teacher, officer & staffs pension, group insurance, provident fund or gratuity for the welfare of the University employees.

**54. Statutory sanction:** - To fulfill this law, the University will get the sanctioned money by the Grant commission from the Government.

**55. Postpone & Custody:** - (1) Bangladesh Institutes of Technology Ordinance.1986 (Ordinance No. XXI of 1986), hereafter in the mentioned Ordinance the rules applicable to the Bangladesh Institute of Technology, Khulna, is postponed.