

Journal of Engineering Science

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Editor's note to the Authors for Manuscript Preparation

The Journal Engineering Science (JES) is published twice in a year (June and December) under the auspices of Faculty of Civil Engineering, Khulna University of Engineering & Technology, Khulna 9203, Bangladesh. The Journal publishes original research papers and short communications in the fields of all Engineering, all Sciences and Social Sciences and Review Articles after being properly reviewed by the experts in the respective fields. However, all contributions submitted will be referred. The Editorial Board is responsible for the final acceptance of any paper and the Board's decision will be final in case of any controversy.

The following are the requirements, which should be met before submission of the manuscripts to Journal of Engineering Science (JES):

The Journal Engineering Science (JES) -- Guidelines for Authors

1. Authors

Only papers that have not been published elsewhere are considered. Authors must follow the "The Journal Engineering Science (JES) -- Guidelines for Authors" when submitting papers. Only individual persons but not company or organization can be author(s). As JES consists mainly of personal members, authors are required to submit their papers in their personal names. Once the paper is submitted, the name of authors cannot be changed, added or deleted.

2. Deadline

No deadline for paper submission is specified.

3. Papers submission

The manuscript of the paper (3 copies) should be submitted to the Chief/Executive Editor of the Journal JES. Online submission in the E-mail addresses to the Chief/Executive Editor is also highly encouraged and accepted.

4. Paper Reviewing Process

4.1 Purpose of Reviewing

The submitted paper is peer-reviewed to judge its quality for the journal JES. The Editorial Board may ask authors to make revisions of the paper to satisfy the requirement. It should be noted, however, that the author is inherently responsible for the quality of the published paper.

4.2 Reviewer

The Editorial Board assigns three reviewers expertise in the relevant areas for each paper based on the contents.

4.3 Judgment by reviewer

Based on the evaluation and comparison with past published papers in elsewhere, the reviewer judges whether the paper is to be accepted or rejected. The reviewer should try to accept a paper that can contribute to the future academic/technological development, even if it has some drawbacks. When the reviewer recommends rejection, reasons should be given according to the items mentioned in the prescribed format of Paper Review Report. The results of review are to be described and communicated to the author(s) in detail regardless of its acceptance or rejection.

4.4 Decision by Editorial Board

The Editorial Board judges if paper is to be accepted based on the reports by three reviewers. In principle, if two or more of the three reviewers recommend the acceptance, the paper will be accepted. If any reviewer requires a revision on the paper, the Editorial Board may request author to revise the paper. Editorial Board will review the revised paper to judge whether the author has given satisfactory revision and response to the comments by reviewer. The reviewer may be requested to re-review the paper for this purpose. The Editorial Board has responsibility in its final judgment, and notifies the decision promptly to the concerned.

4.5 Dead Line for Receiving Revised Manuscript

If the Editorial Board does not receive the revised manuscript and/or communication from the author within 16 weeks after the request of revision, the paper is treated as rejected.

5. How to Prepare a Manuscript

- Page size must be A4 (210mm × 297mm)
- Top, bottom & sides margins must be 25mm
- For all text we recommend 10-point Times New Roman except Manuscript Title, single spacing without any indent.

• Manuscript Title

The title of the paper should be at the top of the page, Boldface Capital, 12-point, alignment center. The title included in the Manuscript must reflect the revised title as agreed to by the Editorial Board.

• Authors' Names:

Will follow the Title, 10-point Bold, alignment center, 20 pt space before and 5 pt space after. The names should appear as a comma separated list with numbering as above.

• Authors' Information:

Will follow the Authors' Names, 10-point italic, alignment center.

• Abstract

Subtitle "**ABSTRACT**", Boldface Capital, 10-point, alignment left, 20 pt space before and 5 pt space after. An abstract in single column of less than 150 words is required. The body of your abstract, written in 10-point italic single spaced with justification on both sides. The abstract should state the papers' purpose, methods or procedures, new results and conclusions. It should not include tables, figures, equations, nonstandard abbreviations or anything that is not contained in the main text.

- **Keywords**

Subtitle “**Keywords:**”, Boldface Title case (i.e., using capital letters as 1st letter of each word), 10-point, alignment left, 10 pt space before. The number of key words should be limited to 6, 10 pt, Italic, Title case, separated by coma and should be alphabetical in order

- **Headings**

For all headings Arabic numbers should be used followed by a 12 mm space tab, Boldface Capital, 10-point, flush left, 20 pt space before and 5 pt space after. (example: **1. INTRODUCTION**)

- **Subheading 1**

Subheading 1 have a training section numeric number followed by a 12 mm space tab, Boldface Title case, 10-point, flush left, 20 pt space before and 5 pt space after. (example: **1.1 Subtitle**)

- **Subheading 2**

Subheading 2 (i.e. Level-3 heading) have a training section numeric number followed by a 12 mm space tab, Boldface Title case, 10-point Italic, flush left, 20 pt space before and 5 pt space after. (example: *1.1.1 Subtitle*)

- All paragraphs are separated by a single 10-point blank line
- Do not use multiple columns
- Justify all paragraphs on both sides (not titles or subtitles)
- Spell out all initials or abbreviations (not units of measure) at first use. Put the initials or abbreviations in parentheses after the spelled out version.
- Conclude the text with a summary or conclusions section followed by acknowledgment if any.

- **Figures, Graphs and Tables**

All figures, photographs and illustrations should be in black and white, should be rich in contrast and are to be submitted in the desired location. NOT gathered at the end of manuscript but where text refers to it. They should be numbered with Arabic numerals (eg. "Figure 1" or "Table 1") in the order in which they are mentioned in the text. Tables and Figures should be placed as soon as practically possible after first mentioned and have a concise title below and above for figure and table, respectively. Figures and Table captions should be centered, Sentence case(i.e., using capital letters as 1st letter of first word), 10 point.

- **Equations**

Equations must be with *italic* letters and should be placed on separate lines, centered, 10 point and numbered in round parentheses e.g. "(1)" at the right margin.

- **Conclusion**

Conclude the text with a summary or conclusions section followed by acknowledgment if any.

- **Acknowledgments**

Subtitle “**ACKNOWLEDGMENT(S)**”, Boldface Capital, 10-point, alignment left, 20 pt space before and 5 pt space after. The Acknowledgments, if any, should not exceed 100 words and made only to individuals or organizations that provided significant contribution and should not include the affiliation of any of the authors.

- **Appendix**

Subtitle “**APPENDIX**”, Boldface Capital, 10-point, alignment left, 20 pt space before and 5 pt space after. The Appendix, if any, followed by Nomenclature (if any) or References.

- **Nomenclatures/Notations**

Subtitle “**NOMENCLATURES/NOTATIONS**”, Boldface Capital, 10-point, alignment left, 20 pt space before and 5 pt space after. The Nomenclature, if any, followed by References. Nomenclatures/notations should be listed here.

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Kumar, S. and Tiwari, G.N.: Estimation of Convective Mass Transfer in Solar Distillation Systems, *Solar Energy*, Vol. 57(6), 459-464, 1997.

Malik, M.A.S., Tiwari, G.N., Kumar, A. and Sodha, M.S.: *Solar Distillation: A Practical Study of a Wide Range of Stills and Their Optimum Design, Construction and Performance*, Pergamon Press, Oxford, England, 11-13, 1982.

Nagai, N., Takeuchi, M., Masuda, S., Yamagata, J., Fukuhara, T. and Takano, Yasuhide.: Heat Transfer Modeling and Field Test on Basin-Type Solar Distillation Device, *Proc. of the International Desalination Association, Bahrain, Bah03-072*, 2002.

Tsuyoshi, Miyazaki.: Condensation and Movement of Water Vapor in Sand under Temperature Gradient, *Trans. JSIDRE*, 1-8, 1976.

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For minor misprints incurred as results of the author's own fault and found after printing, no correction information is published in principle. Therefore, please pay every attention when preparing a manuscript. However, for serious ones, an article for correction should be published after the discussion of the Editorial Board of journal JES.

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8. Correspondence

All correspondence regarding the manuscripts should be sent to the Chief Editor or Executive Editor. With full reference to the paper concerned i.e. the name(s) of author(s), the full title and the reference number , if any.

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